



Permit Official \_\_\_\_\_  
 Zoning Case # \_\_\_\_\_

**CALCASIEU PARISH NEW RESIDENTIAL DEVELOPMENT CHECKLIST**

(for more information, call 337-721-3600)

NAME UTILITIES ARE UNDER: \_\_\_\_\_ PH #: \_\_\_\_\_

BLDG. SITE: \_\_\_\_\_ CONTRACTOR: \_\_\_\_\_ PH #: \_\_\_\_\_

**Information required to obtain Development, Electrical and Plumbing Permit for New Construction:**

1. \_\_\_\_\_ **HEALTH UNIT APPROVAL** (478-6020 ext. 6030) *or SEWER DISTRICT LETTER or CITY SEWER/WATER Letter*
2. \_\_\_\_\_ **LEGAL DESCRIPTION OF PROPERTY** (i.e. Filed Cash Deed, Abstract, Tax Assessment)
3. \_\_\_\_\_ **HOME OWNER AFFIDAVIT** (signed & notarized—for homeowners acting as contractors)
4. \_\_\_\_\_ **SQUARE FOOTAGE UNDER ROOF** (\_\_\_\_\_) **ESTIMATED COST OF DEVELOPMENT** (\_\_\_\_\_)
5. \_\_\_\_\_ **NUMBER OF CIRCUITS IN THE PANEL/BREAKER BOX** (\_\_\_\_) **UTILITY COMPANY NAME** (\_\_\_\_\_)
6. \_\_\_\_\_ **NUMBER OF PLUMBING & NATURAL GAS PIPING FIXTURES** ( **PLUMBING**=\_\_\_\_ **GAS**=\_\_\_\_ ) **\*\*SEE LIST BELOW\*\***
7. \_\_\_\_\_ **MECHANICAL (HVAC) FIXTURES** ( **UNIT SIZE** \_\_\_\_\_ ) **\*\*ex. Air Conditioners, Heat Pumps, etc...**
8. \_\_\_\_\_ **SITE PLAN** (showing structure setbacks from all property lines---front determined from edge of right-of-way) --- existing & proposed
9. \_\_\_\_\_ **GRADING PLAN** (showing existing & proposed drainages, slopes, roadway, driveways, proposed erosion & silt control measures, etc...) (Required if property is located within Stormwater Area, contact Permit Department for more information.)
10. \_\_\_\_\_ **LANDSCAPING PLAN**, if applicable. (showing proposed location of & size and type of plants, trees, shrubs, including width & depth of planting beds)
11. \_\_\_\_\_ **BUILDING PLANS one full set on paper or CD** (certifying compliance with 100 or 110 mph wind load requirements, where applicable)   
 *-may be required to submit engineer or architect stamped drawings depending on construction design*
12. \_\_\_\_\_ **FEMA ELEVATION CERTIFICATE**, IF LOCATED IN A SPECIAL FLOOD HAZARD AREA - (**proposed site construction specific**)
13. \_\_\_\_\_ **TO OBTAIN E-911 ADDRESS**, PLEASE HAVE THE NEAREST ADDRESSES & APPROXIMATE DISTANCE FROM STRUCTURE TO STRUCTURE. (**E-911 Address will not be given prior to permitting**)
14. \_\_\_\_\_ **ACCESSORY BUILDING INFORMATION** (IF APPLICABLE) --- **Restrictions apply in some areas!—Request checklist!**
15. \_\_\_\_\_ **NEED CULVERT ?** \_\_\_\_\_ **YES** \_\_\_\_\_ **NO** (**\$100.00—separate permit & fee**)

**\*\* NOTE: IN SOME CASES, ADDITIONAL INFORMATION MAY BE REQUIRED.\*\***

**Please provide the fixture count for each of the following:**

<b><u>PLUMB. FIXTURES</u></b>	<b><u>QUAN.</u></b>	<b><u>GAS FIXTURES</u></b>	<b><u>QUAN.</u></b>	<b><u>PERMIT FEES</u></b> ( <b><u>CASH, CHECK OR CREDIT CARD</u></b> )
SEWER & WATER	<u>  2  </u>	Water Heater	_____	<b>DEVELOPMENT</b> \$50.00+ .15 cents per sq. ft.
TOILET	_____	Stove/Cook Top	_____	<b>TEMP. POLE</b> \$20.00
BATH TUB	_____	Oven	_____	<b>MECHANICAL PLANT</b> \$20.00
LAVATORY ( <b>Bathrooms Only</b> )	_____	Dryer	_____	<b>NEW SERVICE</b> \$20.00
SHOWER STALL	_____	Log Lighter	_____	<b>ELEC. CIRCUITS</b> \$ 2.00 (PER)
SINKS ( <b>Kitchen &amp; Utility</b> )	_____	Lighting	_____	<b>ELEC. FILING FEE</b> \$ 5.00
WATER HEATER	_____	Grill	_____	<b>PLUMBING FIXTURES</b> \$ 5.00 (PER)
DISPOSAL	_____	Furnaces	_____	<b>PLUMBING FEES</b> \$15.00
DISHWASHER	_____	Boiler	_____	<b>GAS PIPING FEES</b> \$30.00 (FLAT RATE)
WASHING MACHINE	_____	Pool/Spa Heater	_____	<b>GAS FIXTURES</b> \$ 5.00 (PER)
REFRIGERATOR ( <b>with Ice Maker</b> )	_____	Gas Meter Loop	_____	<b>HVAC (under 5 tons)</b> \$40.00
AIR CONDITIONING	_____	Propane Regulator	_____	(over 5 tons) \$60.00
				<b>PLAN REVIEW FEE</b> \$50.00 (flat rate)

NAME OF PLUMBER: \_\_\_\_\_

**STORM WATER PERMIT FEE:** 1 acre and less = \$25.00  
 Greater than 1 acre = \$50.00

**\*\*Fees are subject to change**