

A G E N D A

REGULAR MEETING
THURSDAY, JANUARY 6, 2011
5:30 P.M.

1. Call to order by President Guidry.
2. Invocation. (Mr. Scott)
3. Pledge of Allegiance.
4. Roll Call.
5. **Election** of President of the Police Jury for the ensuing year.
6. The newly-elected President shall assume the chair and accept nominations for Vice-President of the Police Jury for the ensuing year.
7. **Presentation** of plaques to the immediate Past President and Past Vice-President.
8. **Presentation** of a certificate to Ms. Loretta Gharst, an employee of the Calcasieu Parish Public Library, in recognition of the recent publication of her article *Librarians Forever!* in the Magazine "Computers in Libraries."
9. **Take appropriate action** on applications for liquor and beer permits. (Mr. Vickers)
10. Consideration of approval of payment of all current invoices.
11. Consideration of approving the minutes of the regular meeting of the Police Jury dated December 2, 2010.
12. Consideration of approving the Wastewater Study Committee report dated December 21, 2010. Said Committee:

(12.1) Received a "close out" presentation from Meyer and Associates, Inc., regarding their study commissioned by the Police Jury including a breakdown of areas where centralized (e.g. regional) and decentralized (e.g. individual or group) wastewater systems had been deemed feasible, the costs associated with centralized systems by study area, etc. Decentralized systems were indicated in 21 of the 31 study areas. The conclusions/recommendations of the report were to move forward to the

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next step in development of wastewater facilities in the parish which would involve preparation of a definitive and actionable implementation plan to include potential methods of financing to implement centralized systems on a phased basis, to “stop the bleeding” by modifying the IDO (Interim Development Ordinance) or other ordinance(s), initiate provisions to tie-in to existing and future wastewater facilities, and implement an inspection/enforcement program to monitor operation of individual residential systems.

(12.2) Received presentation from Affinity Engineering Group, Inc. (composed of Meyer Group International and Manchac Consulting Group, Inc.) relative to implementation plans and a path forward which would include working with the Committee and Parish and Municipal officials, public outreach meetings, financing options, intergovernmental agreement options, development of a revised implementation and plan, staffing recommendation for the Parish’s Division of Engineering and Public Works, and review and modifications of existing wastewater ordinances.

(12.3) Received presentation from the Division of Planning and Development with reference to a proposed mechanical treatment system inspection program and options for staffing, long-term compliance, etc., with an estimated first-year cost of \$211,887 to be funded through an EPA/LADEQ grant and local funding with no inspection fees to be charged to the public during the initial three-year term of the program.

(12.4) Received comments from Mr. Charlie Atherton, 122 Vine Street, Sulphur, who asked to be appointed to the Citizens Wastewater Advisory Panel (*originally appointed by the Police Jury on June 1, 2006*). Mr. Atherton asked that the Committee devise a method of paying for a parishwide system either through a sales or other tax, that the inspection program be postponed until joint service agreements with the municipalities were in place for disposal at regional facilities in order to standardize the cost to make it more affordable for residents and provide more competition in the disposal industry.

(12.5) Received and answered questions from Mr. Mark Parham, 3065 Old Town Road, Lake Charles, relative to the grant (for inspection program) being a one-time grant, and the date of adoption (2003) of the ordinance(s) regulating inspections.

(12.6) **The Committee recommended that the Police Jury proceed with the implementation plan as referenced in the presentation by Meyer and Associates, Inc., and more particularly delineated in the presentation by Affinity Engineering Group, Inc., as outlined above.**

13. Consideration of adopting a resolution in support of retaining the southwest and south central areas of the state within the same congressional district when the decennial reapportionment of congressional representative districts is conducted, and forwarding a copy of the resolution to the local legislative delegation, the Chairman of the Louisiana House and Governmental Affairs Committee, and the Chairman of the Louisiana Senate and Governmental Affairs Committee.

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14. Consideration of adopting a resolution authorizing the President of the Police Jury to execute the necessary documents for donation of right-of-way from Barry A. Roach, Cheyenne Boudreaux, Stephen Liles, Mike Cox, Norman Thigpen, and Charles Montgomery on Farm Road in Ward Two, in accordance with criteria established by the Police Jury and the recommendation of the Parish Engineer. (Police Jury District 10, Mr. Stelly)
15. Consideration of adopting an ordinance amending Chapter 23, Subdivisions, of the Code of Ordinances of Calcasieu Parish, Louisiana, to extend selected provisions of the Interim Development Ordinance until June 30, 2011.

AGENDA NOTE: On September 4, 2008, the Police Jury adopted the Interim Development Ordinance (Ordinance No. 5568). On September 3, 2009, the Police Jury adopted Ordinance No. 5700 which provided for a one-year extension, and on September 2, 2010, adopted Ordinance No. 5840 which provided for an extension to December 31, 2010. Mr. Spell is requesting an additional extension of selected provisions related to subdivision development.

16. Consideration of adopting a resolution approving an agreement between the Police Jury and the Town of Iowa for the purchase of a fire truck, utilizing the Gustav/Ike Community Development Block Grant funds, and approving the transfer of said truck, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

AGENDA NOTE: In order to comply with Gustav/Ike Community Development Block Grant regulations, an agreement is necessary for the purchase and transfer of the fire truck.

17. Consideration of adopting a resolution approving a consolidated and revised Cooperative Endeavor Agreement between the Police Jury and various taxing authorities in Calcasieu Parish regarding the process by which any adjudicated property sales are to be handled by the Police Jury and further authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
18. Consideration of adopting a resolution approving a Cooperative Endeavor Agreement between the Police Jury and the State of Louisiana, Department of Veterans Affairs for the continued funding of a portion of the local Veterans Affairs office and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
19. Consideration of adopting a resolution approving a Cooperative Endeavor Agreement between the Police Jury and the Louisiana State University Ag Center, Department of Ag Economics, for the purpose of developing a model set of tools and outreach strategies for Calcasieu Parish and other coastal parishes in the state to enhance risk assessment and financial planning for possible future natural disaster events, and appointing an advisory panel to assist in the development of the model, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

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20. Consideration of adopting a resolution approving the extension of a Joint Services Agreement between the Police Jury Department of Animal Services and Adoption Center and Dr. Claude M. Duplechian for professional veterinary services for a one-year period, beginning January 1, 2011, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
21. Consideration of adopting a resolution approving the renewal of a Joint Services Agreement between the Police Jury and the City of Lake Charles for joint use, maintenance, and operation of the Calcasieu Emergency Response Training Center (CERTC), and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
22. Consideration of adopting a resolution authorizing the Parish Administrator to negotiate the terms and conditions of a Lease Agreement for office space on a certain portion of the third floor of the Magnolia Building, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
23. Consideration of adopting a resolution approving the submittal of a grant application, and any revisions thereafter, in an amount of up to \$250,000.00, to the U. S. Department of Justice, Bureau of Justice Assistance, to implement and strengthen juvenile justice, mental health, and substance abuse collaborations, in order to divert juveniles with serious mental health issues from the juvenile justice system and into appropriate treatment programs, and should residual funds become available, a grant adjustment can be filed to increase the grant award, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

AGENDA NOTE: This is Level 2 of the current Juvenile Mental Health Court Planning Initiative federal grant from the Department of Justice, Bureau of Justice Assistance.

24. Consideration of adopting a resolution approving a Cooperative Endeavor Agreement between the Police Jury and Ward Four Fire Protection District No. Four, for the transfer of one 2002 GMC ¾ Ton Pickup Truck, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.
25. **Take appropriate action** to fill a vacancy created by the resignation of Mr. Gavin Abshire as a member of the Board of Commissioners of Gravity Drainage District No. Eight of Ward One. (Mr. Abshire represents District 1. Mr. Spell is the liaison.)
26. **Take appropriate action** to fill a vacancy created by the resignation of Mr. Michael Marceaux as a member of the Board of Commissioners of the Ward One Economic Development Board. (Mr. Marceaux holds a seat appointed by the members of the LA House of Representatives who represent all or part of Ward One, as per LSA—R.S. 33:130.71-73. Mr. Spell is the liaison.) **Representative Geymann recommends that Mr. Andrew Don Bertrand be appointed.**

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27. **Take appropriate action** on the expiration of the term of Mr. Brent Cating as a member of the Board of Control of the Calcasieu Parish Public Library System. (Mr. Cating is a City of Lake Charles representative. Dr. Mackey is the liaison.) **Correspondence has been received from the City of Lake Charles requesting that Mr. Cating be reappointed.**
28. **Take appropriate action** on the expiration of the term of Mr. Elwin Brent Washington as a member of the Board of Control of the Calcasieu Parish Public Library System. (Mr. Washington is a City of Lake Charles representative. Dr. Mackey is the liaison.) **Correspondence has been received from the City of Lake Charles requesting that Mr. Washington be reappointed.**
29. **Take appropriate action** on the expiration of the term of Mr. Ethan Miller as a member of the Board of Commissioners of Ward Six Fire Protection District No. One. (Mr. Miller represents District 14. Mrs. Treme is the liaison.)
30. **Take appropriate action** on the expiration of the term of Mr. F. J. Sylvester as a member of the Board of Commissioners of Ward Two Fire Protection District No. One. (Mr. Sylvester represents District 10. Mr. Stelly is the liaison.)
31. **Take appropriate action** on the expiration of the term of Mr. Lawrence Hoffpauir as a member of the Board of Commissioners of Ward Two Fire Protection District No. One. (Mr. Hoffpauir represents District 10. Mr. Stelly is the liaison.)
32. **Take appropriate action** on the expiration of the term of Ms. Karen Nelands as a member of the Board of Commissioners of Ward Two Fire Protection District No. One. (Ms. Nelands represents District 10. Mr. Stelly is the liaison.)
33. **Take appropriate action** on the expiration of the term of Mr. Mitch Manuel as a member of the Board of Commissioners of Waterworks District No. Ten of Ward Seven. (Mr. Hassien is the liaison.)
34. **Take appropriate action** on bids received by the Parish Purchasing Agent on December 29, 2010, for food commodities with unit prices effective from January 7, 2011, until December 31, 2011.

AGENDA NOTE: One bid was received, which was non-responsive, therefore, the Staff recommends that the bid be rejected, and requests permission to re-advertise.

35. Consideration of adopting a resolution approving a Contract for Architectural Services between the Police Jury and Brossett Architects, AIA, for the plans and specifications related to the Animal Services Building Modifications (hardening of D-Wing), and the construction of a Safe Room, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

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36. Consideration of authorizing the Parish Purchasing Agent to advertise for the following standard bid items for year 2011:

Bulk Oil	Category 6 FTP Cable	Collection Sewer Pipe Fittings
Concrete Pipe	Concrete Revetment Mats	Creosoted Bridge Lumber
Crushed Stone	Distribution Pipe & Fittings	Gasoline & Diesel Fuel
Hot Mix	Light Weight Aggregate	Metal Pipe
Metal Sign Posts	Mos. Control Chemicals/Solvents	Pavement Markings
Propane Fuel	Ready Mix Concrete	Sewer Pumps & Related Parts
Sign Blanks	Sign Faces	Weed Control Chemicals
GPS Units	Water Level Monitoring Stations	

37. Consideration of adopting a resolution declaring various movable assets of various parish departments, districts, and agencies, as determined by the Division of Finance, as surplus property and authorizing the disposal of said items to be sold as appropriate through the E-Gov Auction, Parish Auction, or bid for private sale as prescribed by LSA—R.S. 33:4711.1, and further, authorizing the Parish Purchasing Agent to execute all documents related thereto.
38. Consideration of adopting a resolution declaring heavy equipment and vehicles of various parish departments, districts, and agencies, as determined by the Parish Administrator or his designee, as surplus property and authorizing the disposal of said items to be sold as appropriate through the E-Gov Auction, Parish Auction, or bid for private sale as prescribed by LSA—R.S. 33:4711.1, and further, authorizing the Parish Purchasing Agent to execute all documents related thereto.

**ADVISE THAT THE FOLLOWING TERMS
WILL EXPIRE IN FEBRUARY, 2011**

- Term of Dr. Harold G. Edwards as a member of the Board of Commissioners of Memorial Hospital Service District. (Mr. Landry is the liaison.)
- Term of Mr. Tommy Tuminello, Sr. as a member of the Board of Commissioners of Memorial Hospital Service District. (Mr. Landry is the liaison.)
- Term of Dr. John F. Moffett as a member of the Airport Authority of Airport District No. One. (Mr. Landry and Mr. Scott are the liaisons.)
- Term of Mr. Brian Corbello as a member of the Board of Commissioners of Waterworks District No. Fourteen of Ward Five. (Mr. Corbello represents District 11. Mrs. Treme is the liaison.)
- Term of Mr. Clifton David as a member of the Board of Commissioners of Gravity Drainage District No. Six of Wards Five and Six. (Mr. David represents District 11. Mrs. Treme is the liaison.)
- Term of Mr. Sam Berwick as a member of the Board of Commissioners of Gravity Drainage District No. Six of Wards Five and Six. (Mr. Berwick represents District 11. Mrs. Treme is the liaison.)

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- Term of Mr. Cade Cole as a member of the Board of Commissioners of Gravity Drainage District No. Six of Wards Five and Six. (Mr. Cole represents District 14. Mrs. Treme is the liaison.)
- Term of Ms. Sheryl Piper as a member of the Children and Youth Planning Board representing Early childhood & Elementary Education (nominated by the Calcasieu Parish School Board).
- Term of Ms. Penny Haxthausen as a member of the Children and Youth Planning Board representing Secondary & Special Education (nominated by the Calcasieu Parish School Board).
- Term of Mr. Robert Schexnayder as a member of the Children and Youth Planning Board representing Law Enforcement (nominated by the Lake Charles Police Department).
- Term of Mr. Mike Byrne as a member of the Children and Youth Planning Board representing Law Enforcement (nominated by the Calcasieu Parish Sheriff's Department).
- Term of Mr. Ronald A. Rossitto as a member of the Children and Youth Planning Board representing Prosecution (nominated by the Calcasieu Parish District Attorney's Office).
- Term of Mr. Mitch Bergeron as a member of the Children and Youth Planning Board representing Public Defense (nominated by the Public Defender's Office).
- Term of The Honorable Lilynn Cutrer as a member of the Children and Youth Planning Board representing the Judiciary System (nominated by the Family and Juvenile Court).
- Term of The Honorable Guy Bradberry as a member of the Children and Youth Planning Board representing the Judiciary System (nominated by the Family and Juvenile Court).
- Term of Mr. Dane Bolin as a member of the Children and Youth Planning Board representing Juvenile Justice (nominated by the Calcasieu Parish Office of Juvenile Justice Services).
- Term of Ms. Ann Vick as a member of the Children and Youth Planning Board representing Juvenile Justice (nominated by the Office of Youth Development).
- Term of Ms. Kellye Anderson as a member of the Children and Youth Planning Board representing Health Care (nominated by the Office of Public Health).
- Term of Ms. Leslie Nolan as a member of the Children and Youth Planning Board representing Mental Health (nominated by Lake Charles Mental Health).
- Term of Ms. Charmaine Landry as a member of the Children and Youth Planning Board representing Substance Abuse (nominated by the Louisiana Office for Addictive Disorders).
- Term of Ms. Kathryn "Kim" Mouton as a member of the Children and Youth Planning Board representing Social Services (nominated by the Office of Community Services).
- Term of Ms. Amy Dunn as a member of the Children and Youth Planning Board representing Social Services (nominated by Educational and Treatment Council, Inc.).
- Term of Ms. Gerri Captain as a member of the Children and Youth Planning Board representing Faith Based Organization (eastside/minority).

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- Term of Reverend Mel Estess as a member of the Children and Youth Planning Board representing a Faith Based Organization (westside).
- Term of Mr. Julio R. Galan as a member of the Children and Youth Planning Board representing Business (nominated by The Chamber/SWLA).
- Term of Mr. Fred Rickman as a member of the Children and Youth Planning Board representing Parenting and Youth Organization (nominated by Big Brother and Big Sister of SWLA).
- Term of Mr. Charles Robertson as a member of the Children and Youth Planning Board representing Parenting and Youth Organization (minority representative).
- Term of Pastor Norman Thomas as a member of the Children and Youth Planning Board and is a Parent representative (eastside/minority).
- Term of Ms. Koni Bridges as a member of the Children and Youth Planning Board and is a Parent representative (westside).
- Term of Dr. Charles S. Mackey as a member of the Children and Youth Planning Board and is a liaison to and representative of the Calcasieu Parish Police Jury.
- Term of Mr. Claude A. Syas as a member of the Children and Youth Planning Board and is a liaison to and representative of the Calcasieu Parish Police Jury.